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Brockton Contributory Retirement Minutes for Wednesday April 25, 2018 at 1:00 P.M.
William R. Farmer, Chairman
Matthew J. McLaughlin, Appointed
MaryLynn Peters Chu, Ex Officio (*remote part*)
Edward P. Mack, Elected (*absent*)
William E. Parlow, Elected

Board Counsel Greg Galvin, and Executive Director, Jeanne Martineau present

Votes to be recorded as (Yes- No- Abstain)

Chair notes that due to illness, Member Marylyn Peters Chu will be participating remotely via telephone conference pursuant to 940 CMR 29.10(5).

Note: All members are clearly audible to each other.

NOTE: ALL VOTES MADE BY ROLL CALL

Chairman recognized any member of the public who wishes to be acknowledged
n/a

Minutes:

- Motion by M. McLaughlin, second by M. Peters Chu to approve the minutes of March 29, 2018

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

- Motion by M. McLaughlin, second by M. Peters Chu to approve the Executive Session minutes of March 29, 2018 for ROBERT A. HAYDEN, not subject to release due to medical information

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

Vendor and Payroll Warrant:

- Motion by M. McLaughlin, second by M. Peters Chu to approve and authorize the payment of bills listed on the warrant of April 30, 2018

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

- Motion by M. McLaughlin, second by B. Parlow to approve and authorize the Contributory Pension Payroll for April 30, 2018

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

Refunds

Dorothy K. Silva

School Dept.

Vernet Lapaix

School Dept.

Thomas Calnan

School Dept.

- Motion by M. McLaughlin, second by M. Peters Chu to approve payment of the refunds

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

April 25, 2018

Transfers Out

n/a

Retirement Applications:

<u>Name</u>	<u>Dept.</u>	<u>Type</u>	<u>Effective Date</u>
Leschia M. Nelson	School Dept.	Superannuation	06/29/18
Maureen P. Cruise	Personnel Dept.	Superannuation	07/06/18

- Motion by M. McLaughlin, second by M. Peters Chu to accept the Retirement Applications as listed above

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

Education Opportunities

Mandatory Retirement Board Member Training - 2nd Quarter 2018 per PERAC Memo 16-2018

- Motion by M. McLaughlin, second by M. Peters Chu for Board Members and Staff to attend any of the training sessions as listed in PERAC Memo 16-2018

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

OPAL'S 2018 Public Pension Forum East in Newport, RI - July 16-18

- Motion by M. McLaughlin, second by M. Peters Chu for Board Members and staff to attend the OPAL'S Conference

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

MACRS Annual Conference June 3th through June 6th, 2018

- Motion by M. McLaughlin, second by M. Peters Chu for Board Members and Staff to attend the MACRS Conference.

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

March

Warrant Check Series Used: #400186-400213

End Checks (Office Payroll) Series Used: #20718-20722

End Checks (Office Payroll) Series Used: #20723-20726

End Checks (Office Payroll) Series Used: #20727-20731

Retiree's Payroll Check Series Used: #400147-400179

Retiree's Payroll End Check Series Used: #400180-400185

Replacement Check Series Used: #400214, 20732

Void/cancel Checks Used: #400178, 20730

Misprint/ Void: None

Visitors/ Financials

Review Bank Reconciliation Statement

SEI:

1. SEI Q1 2018 performance

1:10 P.M.

Motion by B. Parlow, second by M. McLaughlin to enter Executive Session for purposes of discussing medical records.

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

NOTE: For the record, MaryLynn Peters Chu states that no one else is in the room with her or within audible distance.

ROBERT F. DiBARI - Medical Panel Certificate received by the Board answering all three questions in the affirmative.

(1:20)

Motion by B. Parlow, second by M. McLaughlin to exit Executive Session

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

- Motion B. Parlow, second by M. McLaughlin to accept the findings of the Medical Panel, award the ADR, and to forward the Disability Transmittal to PERAC

So voted:

1:30 P.M.

Dr. Kathleen Moran, Executive Director of Human Resources for the Brockton Public Schools and Matthew Beals, Associate Director of Human Resources for the Brockton Public Schools met with the Retirement Board to discuss matters pertaining to the Retirement Office.

Board discussed the importance of pre-employment physicals for city/school employees, especially those performing physically demanding jobs.

They discussed timely submission of Personnel Action forms, and the need for accuracy. Of particular concern was a prior submission for Hau Ngyun. The School acknowledged that they found they made an error in the initial report and corrected it when the Retirement office questioned the member's eligibility. The PA's also need to indicate if an employee is on military leave so that the office can properly account for service time and deductions that should be credited to a member's account.

They discussed the importance of providing contracts for "one to one" employees and if they are funded from a grant, they would supply the grant documentation.

They discussed a prior PERAC Audit write up which pertains to the 2% programming of regular compensation in excess of \$30,000.00 annually

The School representatives thanked the Board for the invitation and stated that they would work with the Retirement Office to provide them with whatever they can.

OLD BUSINESS

90A- HALF PAY

Study still in progress as the office is waiting on the Police Contract settlement details, and salary information from Police Department.

NEW BUSINESS

2. Review and approve the Annual Statement for 2018 for submission to PERAC

- Motion by M. McLaughlin, second by M. Peters Chu to approve the Annual Statement and forward to PERAC.

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)

Other Business

Other Business not reasonably anticipated by the Chair

n/a

NON ACTION ITEMS

Notice of Deaths

n/a

Retirement Approvals

<u>Name</u>	<u>Dept.</u>	<u>Type</u>	<u>Effective Date</u>
Tina L. Bissett	Police Dept.	Superannuation	02/09/18
Judy A. Godino	School Dept.	Accidental Disability	09/24/16
Chris Barbas	Police Dept.	12(2)(d)	01/15/18
Nancy J. Pozerski	School Dept.	Superannuation	01/16/18

Other Business

Director informs the Board she will be making a Retirement presentation on May 14, 4:30 PM in the Crosby Building to the paraprofessional union.

PERAC acknowledged the Clarification Request from PERAC for MARY GUEST

PERAC Memos

<http://www.mass.gov/perac/forms-pubs/memos/>

3. # 16-2018 Mandatory Retirement Board Member Training - 2nd Quarter 2018

4. # 17-2018 Implementation of the Vernava Decision


Executive Director and Board discussed the implantation of the Vernava decision. The first step would be to find out how many retirees this may affect.

Next meeting is scheduled May 29, 2018:

- Motion by M. McLaughlin, second by M. Peters Chu to adjourn the meeting

So voted: M.M. (I), B.P. (I), M.P.C. (I), B.F. (I)


Meeting adjourned (2:10):




William R. Farmer, Chairman

ABSENT


Edward P. Mack, Elected



Matthew J. McLaughlin, Appointed



William E. Parlow, Elected



MaryLynn Peters Chu, Ex Officio